

All special events must have Emergency Medical Services (EMS) Region XI approved provider on site for the duration on the permit. Use of EMS providers that are not members of Region XI must be approved by a Region XI resource hospital and must be coordinated by a Region XI approved EMS agency. At no time will a permit be approved with EMS scheduled outside of the permit times. Approved Region XI providers link:

<https://chicagoems.org/providers/>

MINIMUM EVENT EMERGENCY SERVICES STAFFING REQUIERMENTS						
Non - Athletic Events						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs				Not Required	Not Required
3001 - 5000	1				Not Required	Not Required
5001 - 7500	1		1		Required	Not Required
7501* - 10000*	*	*	*	*	Required	Not Required
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

Alcohol Sponsored Events						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs				Not Required	Not Required
3001 - 5000	1 team on EMTs		1-BLS Ambulance		First Aid Station	Not Required
5001 - 7500	2	1	1	1	Consider	Not Required
7501* - 10000*	*	*	*	*	Required	Consider
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

Endurance (Races, Runs and Walks)						
Anticipated Attendance	BLS Non-Transport Team(s)	ALS Non-Transport Teams(s)	BLS Ambulance(s)	ALS Ambulance(s)	Medical Tent	MD
1000 - 3000	1 team of EMTs		1		Consider	Not Required
3001 - 5000	2			1	Required	Not Required
5001 - 7500	2	1	1	1	Required	Consider
7501* - 10000*	*	*	*	*	Required	Consider
10001* - 20000*	*	*	*	*	Required	Consider
20001*+	Event Specific Staffing Plan Required					

***For any event with anticipated attendance of over 7,500, a specialized staffing plan is REQUIRED, including approval by Chicago Fire Department Office of Special Events**

PLEASE NOTE: Failure to meet the minimum staffing requirements listed on an approved permit at the time of the event will result in allocation of Chicago Fire Department resources and appropriate cost recovery. The event sponsor/organizer will then be responsible for reimbursing the Chicago Fire Department for all appropriate costs and or revocation of permit.

Any special event that will be using liquefied petroleum gas for any purpose and/or any type of pyrotechnics must have a meeting with the Chicago fire Departments, Fire Prevention Bureau at least 14 days prior to the event.