City of Chicago

CDPH Liquid Waste Reporting

User Guide [Ver. 1.1]

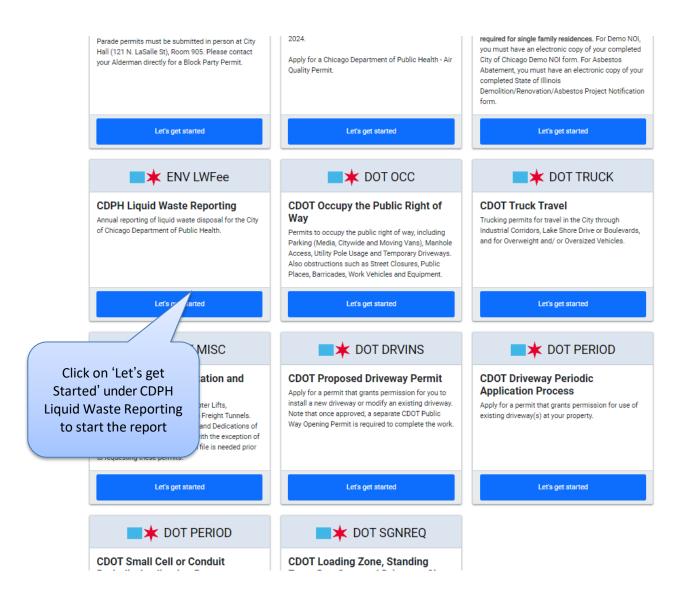
City of Chicago 9/9/2019

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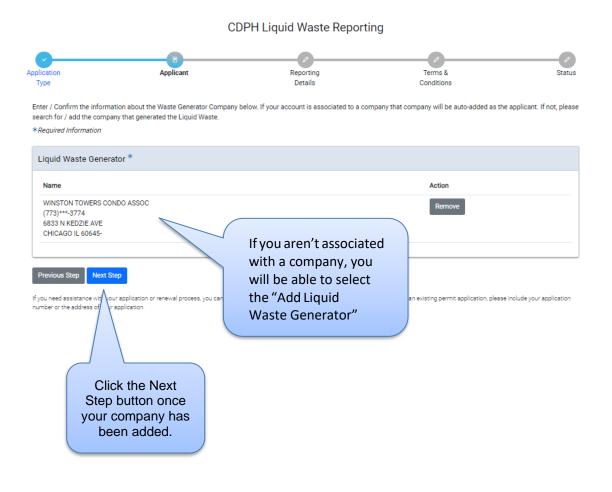
Reporting Liquid Waste

When you select Create permit under Permits menu, the Application Type page is displayed.



Applicant

The Liquid Waste Generator will default to your associated company.



Reporting Details - Location

IEPA Generator ID

You will need to add at least one location in order to create your report.

* An official website of the City of Chicago. Here	s how you know \sim				
CHICAGO > Ir	nspections, Permittir	ng & Licensing	•	Translate Select Lang	uage V
Eric Tester 👻 Permits 👻 811 🗸	• Trade Licenses • AIC [Documentation			Cart (1)
Home > Permits					
		H Liquid Waste Reportin Dication Number - 1900802)			
Application Type	Applicant	Reporting Details	Terms & Conditions		Status
Enter one or more locations below, then reported after the annual period has en *Required Information		formation for one or more reporting perio	ds. Reporting periods are annual 1/1	through 12/31 and mu	ist be
 Your application has been say wish. 	ved and will be available in your das	shboard. You may leave and return at a lat	ter time to complete this application if	you	
Locations + Add Locations No locations have been added for ac Previous Step Next Step If you need assistance with your application number or the address of your application.	Location	k on '+ Add s' button to add Location	tion is about an existing permit application	please include your app	lication
Add Locations				×	-ntor your Street
Street Number				* / 1	Enter your Street Number, Direction, Street Name, Suffix and
Direction			~	*	EPA Generator ID. (only the fields with asterisks
Street Name				*	are required).
Suffix			~		

Select the Add Location button after entering data

0

Add Locations

Cancel

1/1 throu

een saved and will be available in your dashboard. You may leave and return at a later time to complete this application if you

Reporting Details - Location Report

After you have entered your address, you will now be able to enter your report.

Home > Permits				
		CDPH Liquid Waste R (Application Number - 1		
Application Type	Applicant	Reporting Details	7 Terms Condition	
Enter one or more locations bel reported after the annual period *Required Information		porting information for one or more rej	porting periods. Reporting periods	are annual 1/1 through 12/31 and must be
Locations + Add Locations				
333 S STATE ST Liquid Waste Report				Edit Delete
Reporting Year	Generated (gals.)	Used Oil (gals.)	Reclaimed (gals.)	Reused (gals.)
+ Add Liquid Waste Report Previous Step Next Step If you need assistance with your ap number or the address of your appl	plication or renewal process.	Select the '+Add Liquid Waste Report' button). If your question is about an existing p	ermit application, please include your application

When you select the + Add Location Report, this is the pop-up you will get. The Reporting year cannot be the current year. You must enter the Year and how many gallons were generated. If you enter a "Reclaimed" amount you must also enter a "Reused" amount and vice versa. One of these fields alone cannot be greater than zero. If one field is greater than zero, then the other field must also be greater than zero.

Add Liquid Waste Report		×
Reporting Year		0
Generated	gals.	*
Used Oil	gals.	0
Reclaimed	gals. Click here to see explanation of the reclamation exemption and instructions.	0
Reused		• Select the Add Liquid Waste Report button to save your entry.
Comments		
	Cancel Add Liquid Waste Repo	ort

Reporting Details – Multiple Locations

You can add multiple addresses and create multiple reports against them by just selecting the + Add Location button and then selecting the + Add Liquid Waste Report button.

2		E		<i>,</i>	0
licant		porting etails		ns & itions	Statu
er one or more locations b orted after the annual peri dequired Information		te reporting information for o	one or more reporting periods. Re	eporting periods are annual	I/1 through 12/31 and must be
ocations + Add Locations					
333 S STATE ST					Edit Delete
Liquid Waste Repor	t				
Reporting Year	Generated (gals.)	Used Oil (gals.)	Reclaimed (gals.)	Reused (gals.)	
2018	8762	4729			Edit Delete
+ Add Liquid Waste Re	port				
2500 W BRADLEY F	Ľ				Edit Delete
Liquid Waste Repor	t				
Reporting Year	Generated (gals.)	Used Oil (gals.)	Reclaimed (gals.)	Reused (gals.)	
2016	10258	9853			Edit Delete
+ Add Liquid Waste Re	port				
revious Step Next Step	application o wal process, you	i can email us at cdphpermits@	cityofchicago.org. If your question is	about an existing permit applica	tion, please include your application
iss of the address of your ap					
	/				

Documentation

If you have entered an amount on the Reclaimed field of your report, you will be taken to the documentation tab after selecting the Next Step button. If you have not put an amount in the Reclaimed field, you will skip this step.

Eric Tester 🝷 Permits 🝷 811 🝷 Trade Licens	es - AIC Documentation	Cart (1)
Home > Permits	CDPH Liquid Waste Reporting (Application Number - 1900802)	
Applicant Reporting Details	Documentation	Terms & Status Conditions
If you have reclaimed any liquid waste, please provide the own 5 supporting items. Supporting items to be uploaded (1) A brief description of the process that generates the lid (2) A waste profile containing information required by the (3) The Safety Data Sheets (SDS) for the reclaimed liquid (4) A brief description of the reclamation method (5) The name, address, phone number and point of contact	uid waste and uses the reclaimed liquid reclaimer	on and year that a reclaimed amount is shown for, requires its
Documents + Add Document Previous Step If you need assistance with process, you plication or renewal process, you plication.	Select the + Add Documen button to attach any documents you might have If you have entered an amount in the reclamation field, you will need to add your reclamation form here	existing permit application, please include your application
When you are done adding your documentation, you can select the Next Step button.		

Terms & Conditions

The last step before paying for your permit application is agreeing to the City of Chicago Department of Public Health terms and conditions.

Eric Tester 👻 Permits 👻 811 👻	Trade Licenses 👻 AIC 🛛	Documentation		Cart (1)
Home > Permits		H Liquid Waste Reporting vlication Number - 1900802)		
Applicant	Reporting Details	Documentation	Terms & Conditions	Status
In order to finish your application, you mu	ist agree to the terms and condition	ons below.		
Under penalty of perjury I certify that	t all of the information provided he	erein is true and correct.		
I Accept *		electing the "I Accept"		
Previous Step Submit	renewal process, ye to fol	on and then selecting mit", you are agreeing llowing the terms and conditions listed.	out an existing permit application, please i	nclude your application

Report Status

After you have submitted your report, you will be taken to your Permit Application Status page. If you have any fees associated to your reporting, they will be listed here.

łome > Permits		d Waste Reporti Number - 1900802		
oplicant	Reporting Details	Documentation	Terms & Conditions	Status
Application I All fees	nformation: must be paid in full			
Add to Cart (\$100.82 Summary		button to	e Add to Cart add fees to	
Type Status	CDPH Liquid Waste Reporting Fee Payment	have adde	cart. Once you ed the fees to , you may pay for	
Applicants	WINSTON TOWERS CONDO ASSOC-Liquid Waste Gener	what has	been reported	nore info
Important Dates				
Creation Date		2/1/2024		
Applicant				Ø
Applicant Liquid Waste Ge	enerator			