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Submitting your notice

When you select apply for new permit the following page is displayed.

Select CDPH Asbestos / Demolition NOI.

Fill in the address where the work is taking place. If you do not enter a valid address, you may be prompted to correct it. Click next step to continue.
If your project is an emergency that has already started or needs to start within the next 10 business days, you must send an email to Otis Omenazu (Otis.Omenazu@cityofchicago.org) and Barbara Kay (Barbara.Kay@cityofchicago.org) with the subject line “Emergency Abatement Approval Needed for Application Number ______.” (Insert the application number from your online application.) In your email, explain the nature of the emergency and the actual start date. Upon approval, CDPH will enter the start date.

Fill in all of the fields based on your answers to the state form. Click Next Step to proceed to the next page.
Add at least 1 applicant for all of the required roles. You will need a facility owner, and may require an asbestos or demolition contractor depending on the work being done. Click Next Step to proceed to next page.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Address</th>
<th>Phone Number</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asbestos Contractor</td>
<td>50 W Washington St. Chicago IL 60606</td>
<td>(555)565-6555</td>
<td><a href="mailto:fake@email.com">fake@email.com</a></td>
</tr>
</tbody>
</table>

Click Add Applicant button to add additional applicants.

Use these links to edit information or delete applicant data.

Click the Add Me button to automatically fill in your own information.
Enter the type of building be worked on. If you are doing asbestos abatement work, you must enter the amount to be removed as listed on your state form. Click Next Step to proceed to next page.
Once you’ve uploaded your state form, click Next Step to continue.
Check all of the checkboxes to agree to the City Of Chicago’s terms and conditions.

Click Submit to go to the next page.
Reviewing your permit application

If you believe your project is subject to a governmental fee waiver pursuant to Section 11-4-2170(g)(5) of the Municipal Code, send an email to Otis Omenazu (Otis.Omenazu@cityofchicago.org) and Barbara Kay (Barbara.Kay@cityofchicago.org) with the subject line “Request for Governmental Fee Waiver for Application Number ______.” (Insert the application number from your online application.) In your email, explain the basis for your request.

![Permit Application Status](image)

Click Add to Cart button to add fees to shopping cart. Once you have added the fees to your cart, you may pay for your permit application.

Click here to cancel your permit application. You may cancel at any time before the fees have been paid.
Paying for your permit application

Click cart link to pay fees added to cart.

You may also click the Pay Fees button to pay your fees.
Searching for an existing permit application

Click find existing permit to find an existing permit

Enter the application number of the permit application you wish to search for.

Click Search to pull up the details of the permit application.
Click Go to Permit to view the full details of the permit application.

A brief summary of the application will be shown below.

<table>
<thead>
<tr>
<th>Application Type</th>
<th>Permit Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDPH Asbestos / Demolition Permit</td>
<td>ENVGEN139729</td>
</tr>
<tr>
<td>Intake</td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>211 W WACKER DR</td>
</tr>
<tr>
<td>Applicant</td>
<td>Acme Wrecking Inc. - Demolition Contractor And 2 Others</td>
</tr>
</tbody>
</table>