

City of Chicago

Air Quality Permits

User Guide [Ver. 1.0]

City of Chicago

4/14/2014

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Searching for an existing permit application	Error! Bookmark not defined.

Applying for a new permit

- Click on the 'Permits' dropdown
- Select 'Create Permit'

The screenshot shows the Chicago Department of Public Health website. The header includes the logo and navigation links: Home, Search Permits, Create Permit, Home, Search Permits, Create Permit, Home, Search Permits, Create Permit. A search bar contains the text 'BCRI202501'. Below the search bar, a message states: 'No data found for the search parameters that were provided. Note that only items that are associated to your account will appear in your dashboard. Click here to perform a broader search for permits.' The footer contains contact information for support.

Select

- Click on Let's get started under the CDPH Air Quality Permit

The screenshot shows the CDPH Air Quality Permit application page. The page title is 'Application Type' and the search filter is 'CDPH'. There are three application cards:

- ENV AIR**: CDPH Air Quality Permit. Note – COO's for 2024 cannot be applied for until January 1, 2024. Please return to the site after January 1, 2024 if you are applying for a COO for 2024. Apply for a Chicago Department of Public Health - Air Quality Permit. Let's get started.
- ENV GENRL**: CDPH Asbestos / Demolition NOI. Complete a Chicago Department of Public Health - Asbestos Abatement / Demolition Notice of Intent. Note that an Asbestos Abatement Notice is not required for single family residences. For Demo NOI, you must have an electronic copy of your completed City of Chicago Demo NOI form. For Asbestos Abatement, you must have an electronic copy of your completed State of Illinois Demolition/Renovation/Asbestos Project Notification form. Let's get started.
- ENV LWFee**: CDPH Liquid Waste Reporting. Annual reporting of liquid waste disposal for the City of Chicago Department of Public Health. Let's get started.

Creating an application – Air Quality

Home > Permits

CDPH Air Quality Permit

Application Type Location Applicants Job Description Project Details Documentation Terms & Conditions Status

Enter the equipment installation address.
*Required Information

Street Address *

Number Direction STREET NAME Suffix

Previous Step Next Step

If you need assistance with your application or renewal process, you can either email us at cdphpermits@cityofchicago.org, or you can contact 'The Air Permitting Section' at (312) 745-7206. If your question is about an existing permit application, please include your application number or the address of your application.

Please fill the address where work is taking place.

If you do not enter a valid address, you may be prompted to correct it. Click **Next Step** to continue.

Home > Permits

CDPH Air Quality Permit

Application Type Location Applicants Job Description Project Details Documentation Terms & Conditions Status

Air Quality permits must have an owner and a contractor / operator. Please add the people who satisfy each role under the appropriate section below.
*Required Information

Contractor / Operator *

If you are eligible, and wish to be listed as Contractor / Operator, click the Add button to add the Contractor / Operator.

Add WINSTON TOWERS CONDO ASSOC Add Contractor / Operator

Property Owner *

If you are eligible, and wish to be listed as Property Owner, click the Add button to add the Property Owner.

Add WINSTON TOWERS CONDO ASSOC Add Property Owner

Previous Step Next Step

Click the Add button to add a new applicant for a particular role.

Click the Add button to add WINSTON as an applicant to this role.

Add at least one applicant for all the required roles. You will need a Property Owner and a Contractor / Operator. Once you added at least one person for each role, Click Next Step to proceed to the next step.

Home > Permits

CDPH Air Quality Permit

Application Type Location Applicants **Job Description** Project Details Documentation Terms & Conditions Status

Describe the work that will be performed.
**Required Information*

Job Description

Facility Name or Brief Description *

Type of Work *

Description of Work *

[Previous Step](#) [Next Step](#)

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you have any questions, click this for more information.

Fill in all of the fields, and click Next Step to proceed to the next step.

The next page will depend on the type of work you selected on the previous page. You will need to fill out the project details from, and click Next Step to submit. If you are missing required information, you will be prompted to correct it.

If you selected “Architectural Surface Cleaning” type of work, you will be prompted to upload two or more documents.

Home > Permits

CDPH Air Quality Permit - Architectural Surface Cleaning

(Application Number - ENVAIR1900796)

Application Type Location Applicants Job Description Project Details Documentation Terms & Conditions Status

Attach any documents which are relevant to this permit application.

The following documentation is required for this application:

- Document Upload Required - Dust Minimization Plan. This action can be completed on the Upload Documents page.
- Document Upload Required - Public Notification Letter. This action can be completed on the Upload Documents page.

Documents

+ Add Document

Click here to upload a document. You will need to choose a file and the categories which that document falls under.

Previous Step Next Step

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Once you've uploaded all the required documents, click Next Step to continue.

The last step before paying for your permit application is agreeing to the City of Chicago's terms and conditions.

Home > Permits

CDPH Air Quality Permit - Architectural Surface Cleaning

(Application Number - ENVAIR1900796)

Location Applicants Job Description Project Details Documentation Terms & Conditions Status

In order to finish your application, you must agree to the terms and conditions below.

*Required Information

Terms & Conditions

By accepting this agreement you are certifying that you will:

1. operate in a manner that is not detrimental to public health or safety, or to the environment;
2. Comply with all substantive standards set forth in Part C of Article II (the Air Pollution Control Ordinance) in Chapter 11-4 of the Chicago Municipal Code, or any regulation promulgated pursuant thereto.
3. hold an air pollution control permit for all regulated equipment or areas in the facility for which a certificate of operation is sought, and comply with all terms of all air pollution control permits; and
4. keep all regulated equipment or areas in good repair and free from operational defects.

You are further certifying that:

1. You have personally examined and are familiar with all the information submitted in response to the questions contained in this application, and any attachments, and that you believe that all information submitted is true, accurate and complete; and
2. You understand and agree that clicking "I Agree" will be deemed the equivalent of a signature in electronic form.

I Accept *

Check all of the checkboxes to agree to the City of Chicago's terms and conditions.

Previous Step Submit

If you need assistance with your application or renewal process, you can either email us at cdphpermits@cityofchicago.org, or you can contact The Air Permitting Section at (312) 745-7206. If your question is about an existing permit application, please include your application number or the address of your application.

Click Submit to go to the next page.

Reviewing your permit application

Home > Permits

CDPH Air Quality Permit - Architectural Surface Cleaning (Application Number - ENVAIR1900796)

Application Information:

- Click the Add to Cart button to add this permit to your cart and begin the checkout process.

Add to Cart (\$200.00)

Click Add to Cart button to add fees to shopping cart. Once you have added fees to the cart, you may pay for your permit application

Summary	
Type	CDPH Air Quality Permit
Status	Fees
Location	2500 W BRADLEY PL more info...
Applicants	WINSTON TOWERS CONDO ASSOC-Contractor / Operator And 1 Others more info...

Paying for your permit application

Eric Tester ▾ Permits ▾ 811 ▾ Trade Licenses ▾ AIC Documentation Cart (1)

Home > Permits

CDPH Air Quality Permit - Architectural Surface Cleaning (Application Number - ENVAIR1900796)

Location Applicants Job Description Project Details Documentation Terms & Conditions Status

 Application Information:

- Click the Add to Cart button to add this permit to your cart and begin the checkout process.

[Add to Cart \(\\$200.00\)](#)

Click cart link to pay fees added to cart.

Renewing an existing permit application

Eric Tester ▾ WINSTON TOWERS CONDO... ▾ Permits ▾ 811 ▾ Trade Licenses ▾ AIC Documentation

Home
Dashboard

Home
Search Permits
Create Permit

Click find existing permit to find an existing permit.

Search... Search Advanced Search Select Items T

<p>Crane License BCRI203697</p> <p>Status: Practical Exam Details Due: View App: BCRI203697</p>	<p>CDPH Liquid Waste Reporting 1900802</p> <p>Status: Active Due: View App: 1900802</p>	<p>Crane License BCRI203696</p> <p>Status: License Active Due: View App: BCRI203696</p>
<p>CDOT Trucking Permit DOT1900799</p> <p>Status: Application Checks Due: View App: Big Move</p>	<p>Dig Ticket (Private) 601482198</p> <p>Status: Unacknowledged Due: View App: 45 W-45 W WASHINGTON ST</p>	<p>Crane License BCRI203693</p> <p>Status: Practical Exam Details Due: View App: BCRI203693</p>

Home > Permits

Search for an Existing Permit

Search

By Permit Number

Permit Number

OR

By Address

From Direction STREET NAME Suffix

Start Date

End Date

Enter the application number of the permit application you wish to search for.

Click Search to pull up the details of the permit application.

Home > Permits

Search for an Existing Permit

Search

By Permit Number

Permit Number: ENVAIR1900796

OR

By Address

From: Direction: STREET NAME Suffix:

Start Date: 01/03/2024

End Date: 02/02/2024

[Search](#)

Search Results

Application Number	Date Added	Type	Type of Work	Status	Location	Applicant	
ENVAIR1900796	2/1/2024	CDPH Air Quality Permit	Architectural Surface Cleaning	Fees	2500 W BRADLEY PL	WINSTON TOWERS CONDO ASSOC - Property Owner WINSTON TOWERS CONDO ASSOC - Contractor / Operator	Go to Permit

A brief summary of the application will be shown below.

Click Go to permit to view the full details of the permit application.

Home > Permits

CDPH Air Quality Permit - Architectural Surface Cleaning

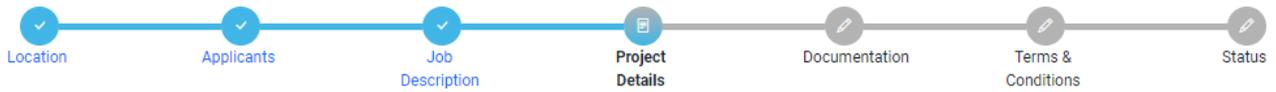
(Application Number - ENVAIR1900796)

Location Applicants Job Description **Project Details** Documentation Terms & Conditions Status

Application Information:

- Click the Add to Cart button to add this permit to your cart and begin the checkout process.

Click the Project Details link to review the details of your application.



Enter the details about your project below.

**Required Information*

Architectural Surface Cleaning

Building Information

Building Type	<input type="text" value="Commercial"/>	*
Height :	<input type="text" value="10"/> ft.	*
Length :	<input type="text" value="10"/> ft.	*
Width :	<input type="text" value="10"/> ft.	*

Cleaning Schedule

Any changes in the cleaning dates must be reported to CDPH in writing as per City Code Section 11-4-2190(B, C). Cleaning Hours must be between the hours of 8 AM and 8 PM.

Cleaning Dates:

From:	<input type="text" value="02/01/2024"/>	*
To:	<input type="text" value="02/03/2024"/>	*

Cleaning Hours:

From:	<input type="text" value="8:00am"/>	*
To:	<input type="text" value="7:30pm"/>	*

USEPA Certification #

Name of Laboratory

Describe written dust minimization plan
Over spray suppression method

Testing *

Dust, Debris and Waste Water Disposal Site
Procedure for limiting non-employee access to cleaning area:

Is building/structure a landmark? Yes No *

List names of occupants as required by City Code Section 11-4-2190(B, C)

Notification Requirements

Address Notified	Occupant	Date Notified	Method of Notification
333 S STATE ST	abc	2/1/2024	Letter Edit Delete

+ Add Notification Requirements

[Previous Step](#)

[Next Step](#)

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Once you have updated all of your information, Click Next Step, agree to all terms and conditions, and pay any outstanding fees as shown in earlier steps.