

City of Chicago

Hit Reports

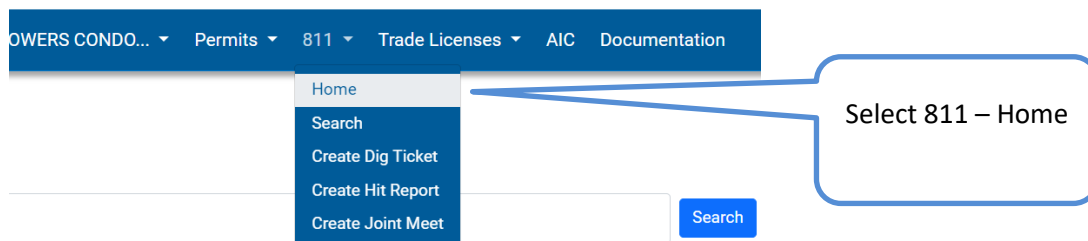
User Guide [Ver. 1.2]

Contents

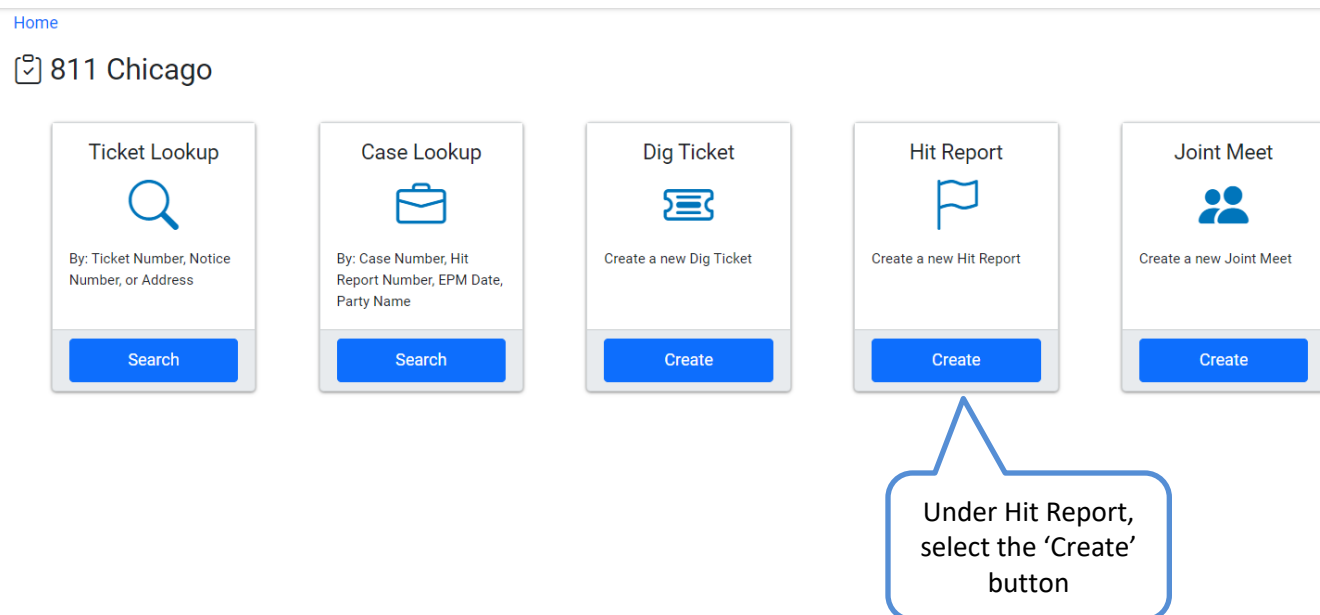
Creating a Hit Report.....	2
Hit Address.....	3
Hit Details.....	6
Enter the Hit Date/Time, Depth of Excavation, Hit in public right-of-way?, Facility Hit, and Facility Owner	6
Contacts	7
Routing.....	11
Review and Submit	12
Hit Report Details.....	13

Creating a Hit Report

- Select 811 – Home
› Inspection, Permitting & Licensing Portal



- Under Hit Report, select the 'Create' button




Hit Address

- Enter the hit report address to create a hit report

All fields
with a
*
are
required

Home > 811 Chicago

Create Hit Report

Hit Address 

<input type="text" value="333"/> *	<input type="text" value="S"/> ▾ *	<input type="text" value="From"/>	<input type="text" value="Dir"/> ▾	<input type="text" value="STATE"/> *	<input type="text" value="ST"/> ▾ *
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Enter the hit report
address

- 811 Chicago will compare your address against existing city records and suggest an address if it cannot find a match. Click on the 'Confirm' button

Confirm Address



Please confirm one of the addresses below. If you are certain your address is correct and it does not appear below, please call 811 Chicago at 312-744-7000, and our operators will help create your ticket.

☒ 333 S STATE ST  ☐ 333 S STATE (Your original entry) 

Cancel


Confirm

Click on the 'Confirm' button

- Hit Address will be populated
- You can click the map icon to see the address location on a map.

Hit Address will be populated

Create Hit Report

Hit Address 

333

*

S

*

From

Dir

STATE

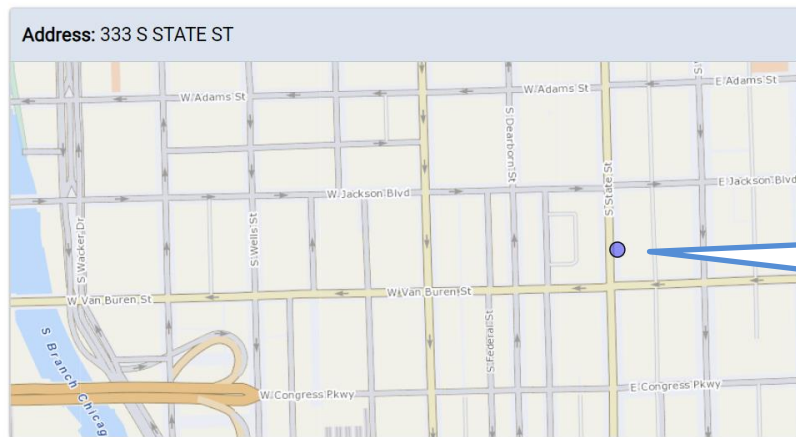
*

ST

*

Click on the map icon

- This is the location of your hit report address



This is the location of
your hit report address

Hit Details

- If this Hit Report is related to a Dig Ticket, enter the ticket number into Related Dig Ticket Number.
- If the hit was in the public right-of-way select “Yes”, select “No” if the hit was on private property.
- Select the Facility Hit from the drop down list. If it is not known what facility has been hit, select “Unknown.”
- Select the Facility Owner from the drop down list. “Unknown” can be selected if the owner is not known.
- Enter the Hit Date/Time, Depth of Excavation, Hit in public right-of-way?, Facility Hit, and Facility Owner

Hit Details

Related Dig Ticket Number	<input type="text"/>	Hit Date/Time	<input type="text" value="02/28/2024 12:00 AM"/>
Depth Of Excavation	<input type="text" value="10"/> ft.	Hit in public right-of-way?	<input type="text" value="Yes"/>
Facility Hit	<input type="text" value="AT&T LINE"/>	Facility Owner	<input type="text" value="11 AT&T Local"/>
Location of Dig	<input type="text"/>		

All fields
with a
*
are
required

Enter the Hit Date/Time,
Depth of Excavation, Hit
in public right-of-way?,
Facility Hit, and Facility
Owner

NOTE: Selecting “Unknown” as the facility owner will notify all utilities in the 811 Chicago system. Selecting a specific facility owner will only notify the selected utility.

Contacts

- Click on the 'Add Reported By Contact' button

All fields with a * are required.

Contacts

<p>On-Site Contact</p> <p>Name <input type="text"/> *</p> <p>Phone <input type="text"/> *</p> <p>Email Address(es) <input type="text"/> *</p>	<p>Reported By *</p> <p>Add Reported By Contact</p>
<p>Hit By *</p> <p>Add Contact Hit By Contact Is Unknown</p>	<p>Restored By</p> <p>Add Contact</p> <p>Restored Date/Time <input type="text"/></p>

- Enter the Contact Name
- Click on the 'Search' button

Search For Contact ×

Contact Name *

[Close](#) [Search](#)

Enter the Contact Name

Click on the 'Search' button

- Click on the 'Select' button

Select Contact ×

Contact
<p>Infor Team Dupe</p> <p>1 E Jackson St.</p> <p>Chicago IL 60604</p> <p>Select</p>

Click on the 'Select' button

[Close](#) [Search Again](#) [Add New Contact](#)

- Reported By information has been recorded

Contacts	
On-Site Contact	Reported By * Remove
Name <input type="text"/> *	Name: Infor Team Dupe
Phone <input type="text"/> *	Phone:
Email Address(es) <input type="text"/> *	Email:
	Address 1: 1 E Jackson St.
	City/State/Zip: Chicago IL 60604
Hit By *	Restored By
Add Contact Hit By Contact Is Unknown	Add Contact
	Restored Date/Time <input type="text"/>

Reported By
information has
been recorded

- Click on the 'Add Contact' button

All fields with a * are required.

On-Site Contact

Name *

Phone *

Email Address(es) ?

Reported By *

Name: Infor Team Dupe

Phone:

Email:

Address 1: 1 E Jackson St.

City/State/Zip: Chicago IL 60604

Remove

Hit By *

Add Contact

Hit By Contact Is Unknown

Restored By

Add Contact

Restored Date/Time

Click on the 'Add Contact' button

- Enter the Contact Name
- Click on the 'Search' button

Search For Contact

×

Contact Name

Infor Team Dupe *

Close

Search

Enter the Contact Name

Click on the 'Search' button

- Click on the 'Select' button

Select Contact

×

Contact

Infor Team Dupe

1 E Jackson St.

Chicago IL 60604

Select

Close

Search Again

Add New Contact

Click on the 'Select' button

- Hit By information has been recorded
- Fill out the required On-Site Contact information

Fill out the required On-Site Contact information

All fields with a * are required.


Contacts	
<div>On-Site Contact</div> <div><div>Name</div><div>Bob Thompson</div><div>*</div></div> <div><div>Phone</div><div>(888)555-5555</div><div>*</div></div> <div><div>Email Address(es)</div><div>bthompson@gmail.com</div><div>*</div><div>?</div></div>	<div><div>Reported By *</div><div>Remove</div></div> <div><div>Name:</div><div>Infor Team Dupe</div></div> <div><div>Phone:</div><div></div></div> <div><div>Email:</div><div></div></div> <div><div>Address 1:</div><div>1 E Jackson St.</div></div> <div><div>City/State/Zip:</div><div>Chicago IL 60604</div></div>
<div><div>Hit By *</div><div>Remove</div></div> <div><div>Name:</div><div>Infor Team Dupe</div></div> <div><div>Phone:</div><div></div></div> <div><div>Email:</div><div></div></div> <div><div>Address 1:</div><div>1 E Jackson St.</div></div> <div><div>Address 2:</div><div></div></div> <div><div>City/State/Zip:</div><div>Chicago IL 60604</div></div>	<div><div>Restored By</div><div>Add Contact</div></div> <div><div>Restored Date/Time</div><div></div></div>

Hit By information has been recorded

Routing

- In the Routing section, utility will be pre-selected based on the Facility Owner selection in the hit details section from above

Routing

 • Note: Only bolded utilities will receive notifications if no selections are made in the list below.


<input type="checkbox"/> Select All	<input type="checkbox"/> 0 USIC (United States Infrastructure Corporation)
<input type="checkbox"/> 0 USIC - 911 Chicago	<input type="checkbox"/> 5 ComED South (Irth Solutions)
<input type="checkbox"/> 4 ComED North* (Irth Solutions)	<input type="checkbox"/> 12 Bill Schlender (HBK Engineering)
<input checked="" type="checkbox"/> 11 AT&T Local	<input type="checkbox"/> 16 Nicor Gas
<input type="checkbox"/> 15 JCDECAUX CHICAGO LLC*/ JC Decaux NA	<input type="checkbox"/> 20 AT&T Long Distance
<input type="checkbox"/> 19 Cen Trio Energy Chicago LLC* (HBK Engineering)	<input type="checkbox"/> 24 Verizon (MCI)
<input type="checkbox"/> 22 City of Chicago (CoC) (HBK Engineering)	<input type="checkbox"/> 28 Sprint (Irth Solutions)
<input type="checkbox"/> 27 Comcast Cable (27) (USIC LLC)	<input type="checkbox"/> 31 Windstream (McLeod US)
<input type="checkbox"/> 29 Comcast Cable (29) (USIC LLC)	

Utility will be auto-selected based on Facility Owner selection in the hit details section from above

Review and Submit

- Click on the 'I certify that information contained in this hit report is true and accurate to the best of my knowledge' check-box
- Click on the 'Submit Report' button

Routing

 Note: Only bolded utilities will receive notifications if no selections are made in the list below.

<input type="checkbox"/> Select All	<input type="checkbox"/> 0 USIC (United States Infrastructure Corporation)
<input type="checkbox"/> 0 USIC - 811 Chicago	<input type="checkbox"/> 5 ComED South (Irth Solutions)
<input type="checkbox"/> 4 ComED North* (Irth Solutions)	<input type="checkbox"/> 12 Bill Schlender (HBK Engineering)
<input checked="" type="checkbox"/> 11 AT&T Local	<input type="checkbox"/> 16 Nicor Gas
<input type="checkbox"/> 15 JCDECAUX CHICAGO LLC*/ JC Decaux NA	<input type="checkbox"/> 20 AT&T Long Distance
<input type="checkbox"/> 18 Cen Trio Energy Chicago LLC* (HBK Engineering)	<input type="checkbox"/> 24 Verizon (MCI)
<input type="checkbox"/> 22 City of Chicago (CoC) (HBK Engineering)	<input type="checkbox"/> 28 Sprint (Irth Solutions)
<input type="checkbox"/> 27 Comcast Cable (27) (USIC LLC)	<input type="checkbox"/> 31 Windstream (McLeod US)
<input type="checkbox"/> 29 Comcast Cable (29) (USIC LLC)	<input type="checkbox"/> 36 Level 3 Communications DBA Lumen (HBK Engineering)
<input type="checkbox"/> 34 RCN (HBK Engineering)	<input type="checkbox"/> 46 BP Pipelines North America (Irth Solutions)
<input type="checkbox"/> 42 Rogers Telecom/Gabe's Technical Service (Irth Solutions)	<input type="checkbox"/> 53 ZAYO Group (fina AboveNet) (Stake Center Locating)
<input type="checkbox"/> 49 Kinder Morgan Inc - ARGO Terminal Energy Partners	<input type="checkbox"/> 60 Exelon Corporation (ComED6) (CSS Group G4S)
<input type="checkbox"/> 55 WOW Internet Cable Phone (HBK Engineering)	<input type="checkbox"/> 62 Linde Inc
<input type="checkbox"/> 61 Sprint - Nextel (Irth Solutions)	<input type="checkbox"/> 66 Buckeye Partners LP (Westshore 2) (Irth Solutions)
<input type="checkbox"/> 65 UNITED STATES INFRASTRUCTURE CORPORATION	<input type="checkbox"/> 68 Crown Castle (Irth Solutions)
<input type="checkbox"/> 67 Enterprise Products Operating, LLC (TEPCO)	<input type="checkbox"/> 70 AT&T (SBC IL)* (AT&T (OHare))
<input type="checkbox"/> 69 Turnkey Network Solutions (US Signal) (Boss811)	<input type="checkbox"/> 73 CDPH
<input type="checkbox"/> 71 JOB 9 LLC (Irth Solutions)	<input type="checkbox"/> 75 DePaul University (HBK Engineering)
<input type="checkbox"/> 74 State of Illinois Central Management Services (CSS Group G4S)	<input type="checkbox"/> 77 Cook County Bureau of Technology (CSS Group G4S)
<input type="checkbox"/> 76 Kinder Morgan Inc - NGPL	<input type="checkbox"/> 79 Peoples Gas Central and South (USIC (United States Infrastructure Corporation))
<input type="checkbox"/> 78 Peoples Gas North (USIC (United States Infrastructure Corporation))	<input type="checkbox"/> 90 University of Chicago (Irth Solutions)
<input type="checkbox"/> 84 GABE'S CONSTRUCTION COMPANY, INC	<input type="checkbox"/> 129 AT&T (OHare)
<input type="checkbox"/> 92 BP Pipelines North America (OHare) (Irth Solutions)	<input type="checkbox"/> 200 Vinalcom Communications
<input type="checkbox"/> 136 Peoples Gas	<input type="checkbox"/> 202 JC Decaux (HBK) (HBK Engineering)
<input type="checkbox"/> 201 MWRD of Greater Chicago	<input type="checkbox"/> 206 VERIZON WIRELESS (Verizon (MCI))
<input type="checkbox"/> 205 2FM - Dept of Fleet and Facilities Management	<input type="checkbox"/> 209 MOBILITE LLC (USIC LLC)
<input type="checkbox"/> 208 Crown Castle - UG Electrical (Irth Solutions)	<input type="checkbox"/> 212 Conduent (HBK Engineering)
<input type="checkbox"/> 212 University of Illinois-Utilities & Energy Services (USIC - 811 Chicago)	<input type="checkbox"/> 216 Shell Pipeline (Irth Solutions)
<input type="checkbox"/> 214 Chicago Transit Authority - 811 Chicago	<input type="checkbox"/> 218 Northwestern University (HBK Engineering)
<input type="checkbox"/> 217 NW Suburban Municipal Joint Action Water Agency	<input type="checkbox"/> 221 ExelNet Systems, LLC (USIC LLC)
<input type="checkbox"/> 219 Veris Mobility - Speed Cameras (Irth Solutions)	<input type="checkbox"/> 223 Northwestern Medicine (HBK Engineering)
<input type="checkbox"/> 222 INTERMOUNTAIN INFRASTRUCTURE GROUP (HBK Engineering)	<input type="checkbox"/> 225 DuPage County Division of Transportation (HBK Engineering)
<input type="checkbox"/> 224 Digital Crossroad Data Center (HBK Engineering)	<input type="checkbox"/> 227 AT&T MOBILITY (AT&T (OHare))
<input type="checkbox"/> 226 CROSSSTOWN FIBER (HBK Engineering)	
<input type="checkbox"/> 229 Fleet Portfolio, LLC - 811 Chicago (HBK Engineering)	

☒ I certify that information contained in this hit report is true and accurate to the best of my knowledge.

Submit Report

Click on the 'Submit Report' button

Click on the 'I certify that information contained in this hit report is true and accurate to the best of my knowledge' check-box

Hit Report Details

- Hit Report # has been generated
- All previously entered information will be on this page
- Page will let user know what the status of the application is

Home > 811 Chicago

Hit Report 601482226

PrintDuplicateEditCancel Hit Report

✓ Hit Report saved successfully.

DetailsNotice HistoryRevision HistoryRelated Tickets

Hit Report No:	601482226	Hit Report Date:	2/28/2024 2:42:00 PM	Status:	Unacknowledged
Address: 333 S 333 S STATE ST					
Related Dig Ticket Number:	N/A	Parent Case Number:	DOT_HR28768		
Requested:	2/28/2024 3:33 PM	Dig Location:			
Excavation Depth:	10	Facility Hit:	AT&T LINE		
Hit in public right-of-way?:	Yes	Location specific facility information:	No		
Facility Owner:	AT&T Local				