

City of Chicago

Trucking Permit

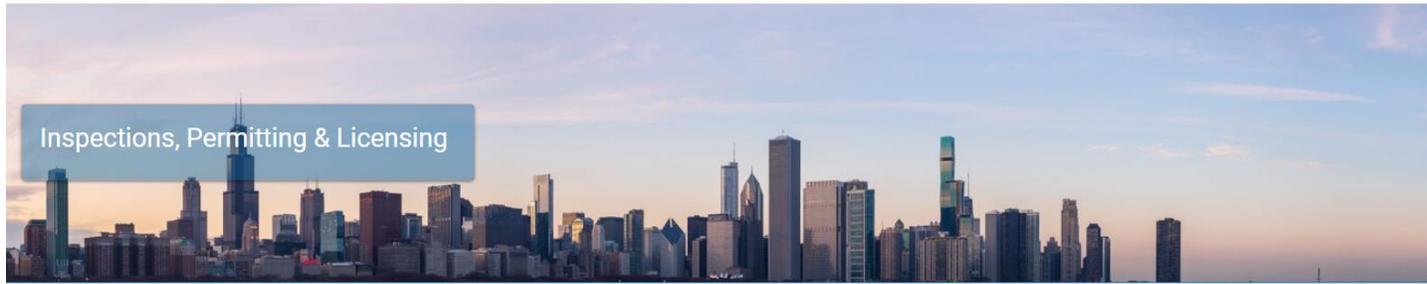
User Guide [Ver. 1.0]

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1. Application Type

To manage your account, sign in using your credentials.



Welcome to the City of Chicago's Permit, Inspection, License, Registration, and 811 Chicago Portal. You can use this site to assist with the following processes for each of these departments:

Department of Transportation (CDOT)
CDOT Department Homepage
Apply for a CDOT Permit
CDOT Permit Application Instructions
Public Way Work License Application
Dumpster License Application

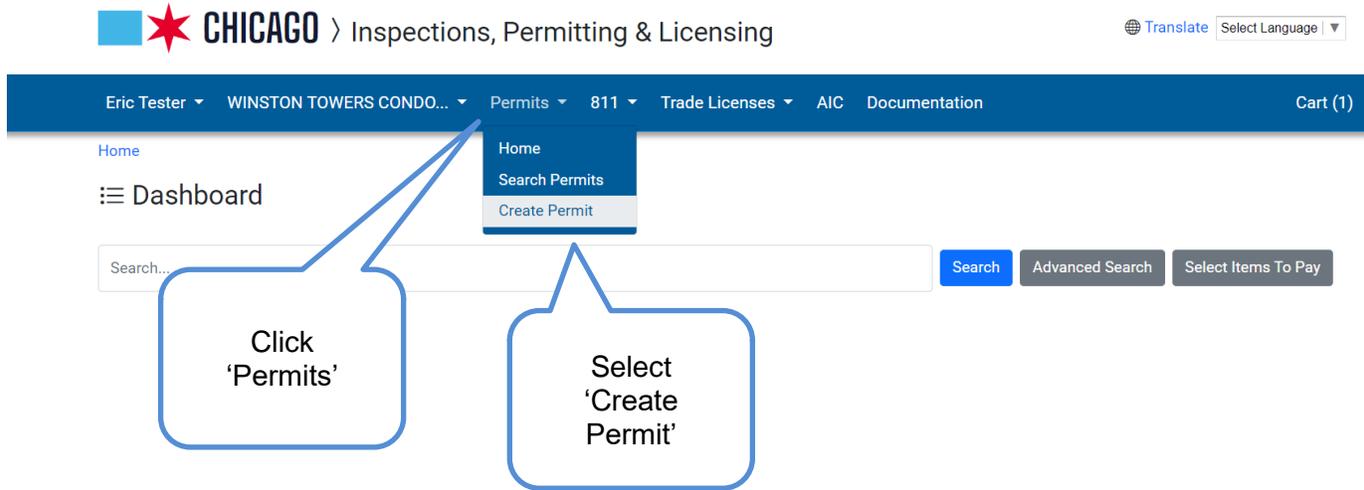
Sign In

[Forgot Login Info?](#)
[Create New Account](#)

To manage your account, **Sign In**

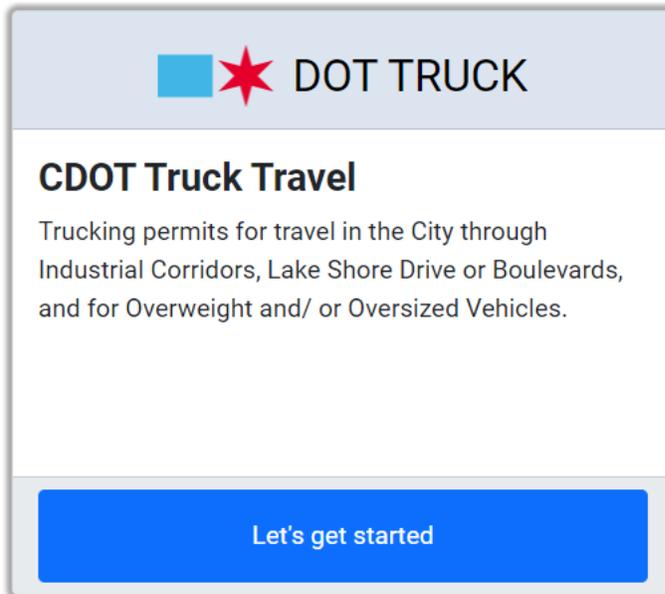
To create a new permit

- **Click** the 'Create New' drop-down
- **Select** 'Permit Application'



On the “Select Application” screen

Select the ‘Let’s get stated’ button under ‘CDOT Truck Travel’



 DOT TRUCK

CDOT Truck Travel

Trucking permits for travel in the City through Industrial Corridors, Lake Shore Drive or Boulevards, and for Overweight and/ or Oversized Vehicles.

[Let's get started](#)

Basic Job Information

Enter the Basic Job Information

CDOT Truck Travel

Select the type of trucking permit you need. You may also enter a short description of the activity to be performed.

**Required Information*

Basic Job Information	
Project Name	<input type="text" value="Big Move"/> *
Permit Type	<input type="text" value="Overweight or Oversized Vehicle"/> *
Description of Work	<input type="text" value="Moving Huge Equipment"/> *

[Previous Step](#) [Next Step](#)

Enter 'Project Name'

Select from drop-down list

Enter 'Description of Work'

* Indicates a required field

Click the 'Next Step' button

- A **'Project Name' (required)** - will help identify your application in the future
- **'Permit Type' (required)** – **Select** from the drop-down list

Permit Type

Overweight or Oversized Vehicle



- **'Description of Work' (required)** – **Enter** a brief **description of the work to be done**
- **Click 'Next Step'** to proceed

Application Information

Emergency Contact Information

Add Emergency Contact Information

- Click the '+Add Emergency Contact Information' button

CDOT Truck Travel - Overweight or Oversized Vehicle



Provide the names and contact information of anyone who should be contacted in the event of an emergency.

**Required Information*

Emergency Contact Information

Name	Phone	E-Mail
+ Add Emergency Contact Information		

City Contract / Ordinance Information

[Expand Ordinance Information](#)

Click the '+ Add Emergency Contact Information' button

[Previous Step](#) [Next Step](#)

Add Emergency Contact Information



Name

JOHNSON

*

Phone

(512)555-1212

*

E-Mail

TEST@GMAIL.COM

*

* Indicates a required field

Cancel

Add Emergency Contact Information

Click the 'Add Emergency Contact Information' button

The Emergency Contact Information has been recorded

- ‘City Contract / Ordinance Information’ (not required) can be **entered** in the space provided.
- **Click ‘Next Step’** to proceed.

CDOT Truck Travel - Overweight or Oversized Vehicle

Application Type Basic Job Information Application Information Trucking Information Legal Agreements Status

Provide the names and contact information of anyone who should be contacted in the event of an emergency.
**Required Information*

Emergency Contact Information

Name	Phone	E-Mail	
JOHNSON	(512)555-1212	TEST@GMAIL.COM	Edit Delete

[+ Add Emergency Contact Information](#)

City Contract / Ordinance Information

[Expand Ordinance Information](#)

[Previous Step](#) [Next Step](#)

Click on ‘Expand Ordinance Information’ to enter City Contract /Ordinance Information

Click the ‘Next Step’ button to proceed

Note: City Contract / Ordinance Information is optional. If that information does not apply, Click ‘Next Step’ to proceed

City Contract/Ordinance Information

- Click on 'Expand Ordinance Information'

City Contract / Ordinance Information

[Expand Ordinance Information](#)

Enter the City Contract information if applicable

City Contract #

Department Responsible

Enter the Ordinance information, if applicable

Ordinance #

Page #

Date of Passage

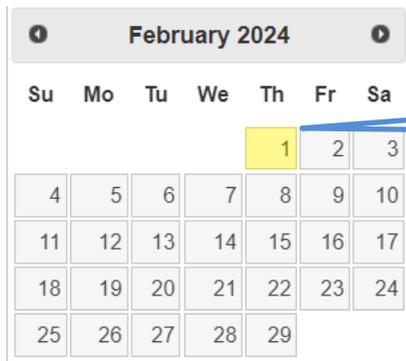
End Date of Ordinance

- **Enter** the 'City Contract #'
- **Select** the department that the contract was issued for

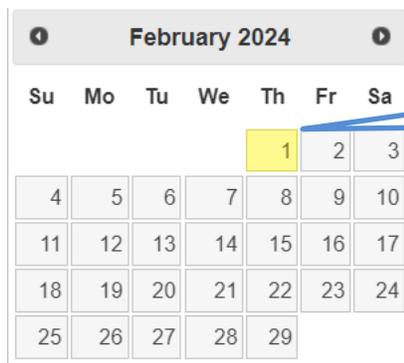
- Chicago City Colleges
- Chicago Housing Authority
- Chicago Park District
- Chicago Public Building Commission
- Chicago Public Schools
- Chicago Transit Authority
- Cook County
- DCASE Special Events Application
- Department of Asset and Information Services (AIS)
- Department of Aviation
- Dept. of Streets and Sanitation
- Dept. of Streets and Sanitation - Forestry Divisio...
- Dept. of Transportation**
- Dept. of Water Management - Sewer Division
- Dept. of Water Management - W Dept. of Transportation
- State of Illinois

- **Enter** the 'Ordinance #' if this application is being carried out under a City ordinance
- **Enter** the 'Page #' – the page number of the applicable ordinance

- **Select** the **'Date of Passage'** - Date of the passage of the ordinance that applies
 - **Clicking** in the field pops up a **calendar**
 - **Click a date** to select



- **Select** the **'End Date of Ordinance'** – End date of the ordinance
 - **Clicking** in the field pops up a **calendar**
 - **Click a date** to select



- Click the **'Next Step'** button to proceed



Trucking Information

CDOT Truck Travel - Overweight or Oversized Vehicle (Application Number - DOT1900799)



The 'Application Number' has been created

Enter the information regarding the oversized load, as well as the route that the load will be taking
**Required Information*

✓ Your application has been saved and will be available in your dashboard. You may leave and return at a later time to complete this application if you wish.

Overweight and Oversized Trip Type and Dates

Trip Type: *

For a single trip, your permit will be valid for 14 days. Monthly permits are valid for 30 days from the permit effective date

Permit Effective Date: ⓘ

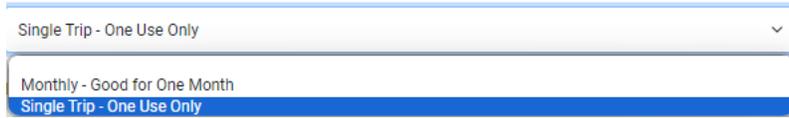
License Plate Information

List Vehicles this Permit will Apply to

License Plate Number	Place of Issuance
<input type="button" value="+ Add List Vehicles this Permit will Apply to"/>	

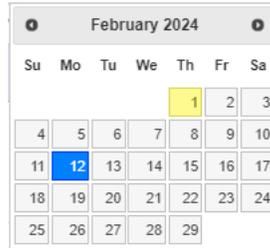
* Indicates a required field

- Select the 'Trip Type'

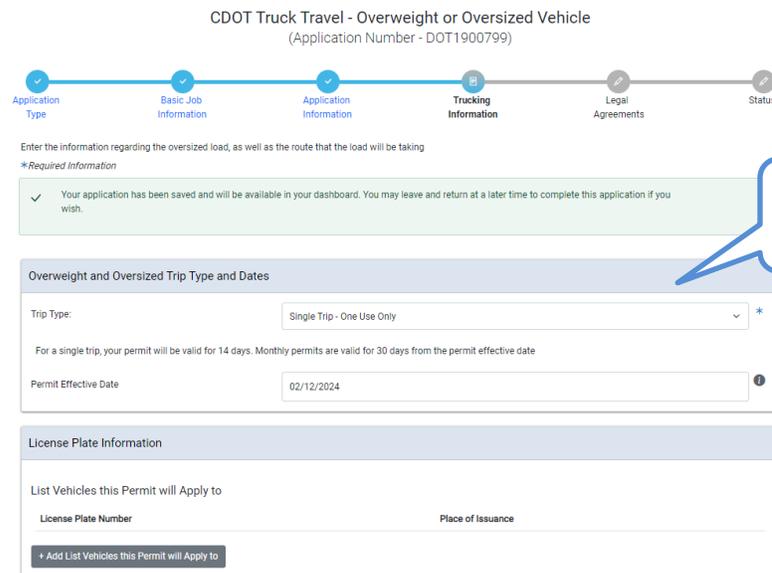


A dropdown menu with a white background and a blue border. The selected option is "Single Trip - One Use Only". Other visible options include "Monthly - Good for One Month" and "Single Trip - One Use Only" (repeated).

- Select the 'Permit Effective Date'
 - Clicking in the field pops up a calendar
 - Click a date to select



A calendar for February 2024. The days of the week are labeled: Su, Mo, Tu, We, Th, Fr, Sa. The date 12 is highlighted in blue, indicating it is the selected date.



CDOT Truck Travel - Overweight or Oversized Vehicle
(Application Number - DOT1900799)

Progress bar: Application Type (checked), Basic Job Information (checked), Application Information (checked), Trucking Information (active), Legal Agreements (pending), Status (pending).

Enter the information regarding the oversized load, as well as the route that the load will be taking

*Required Information

✓ Your application has been saved and will be available in your dashboard. You may leave and return at a later time to complete this application if you wish.

Overweight and Oversized Trip Type and Dates

Trip Type: Single Trip - One Use Only *

For a single trip, your permit will be valid for 14 days. Monthly permits are valid for 30 days from the permit effective date

Permit Effective Date: 02/12/2024 ⓘ

License Plate Information

List Vehicles this Permit will Apply to

License Plate Number	Place of issuance
----------------------	-------------------

+ Add List Vehicles this Permit will Apply to

Select the 'Trip Type'

Select the 'Permit Effective Date'

Scroll down the page to the next section – ‘Vehicle License Plate Information

- Click on the ‘+ Add List Vehicle this Permit will Apply to’ button

License Plate Information

List Vehicles this Permit will Apply to

License Plate Number	Place of Issuance
----------------------	-------------------

+ Add List Vehicles this Permit will Apply to

Click the ‘+ Add List Vehicle this Permit will Apply to’ button

- **Enter the ‘License Plate Number’**
- **Enter the ‘Place of Issuance’**
- **Click the ‘Add Vehicle License Plate Information’ button**

*
Indicates
a
required
field

Add List Vehicles this Permit will Apply to

License Plate Number *

Place of Issuance *

Cancel Add List Vehicles this Permit will Apply to

Enter the
‘License Plate
Number’

Enter the
‘Place of
Issuance’

Click the ‘Add List
Vehicles this
Permit will Apply
to’ button

Scroll down the page to the next section – ‘Vehicle Information’

- Enter the ‘Vehicle Type
- Enter the ‘To Transport Load of’
- Click the ‘Total Number of Axles’ button

Vehicle Information

Vehicle Type

To Transport Load of *

Total Number of Axles *

Enter the ‘Vehicle Type’

Enter the ‘To Transport Load of’ button

Enter the ‘Total Number of Axles’

* Indicates a required field

Scroll down the page to the next section – ‘Axle and Weight Information’

- Enter ‘Total Weight’
- Enter ‘Total Length’
- Enter ‘Total Width’
- Enter ‘Total Height’

Weight & Dimensions

Enter the weight and dimensions of the vehicle and load.

Total Weight	<input type="text" value="20"/>	lbs.	*
Total Length	<input type="text" value="17"/> <input type="text" value="ft."/>	<input type="text" value="11"/> <input type="text" value="in."/>	*
Total Width	<input type="text" value="17"/> <input type="text" value="ft."/>	<input type="text" value="11"/> <input type="text" value="in."/>	*
Total Height	<input type="text" value="17"/> <input type="text" value="ft."/>	<input type="text" value="11"/> <input type="text" value="in."/>	*

* Indicates a required field

Axle and Weight Information

Axle	Weight on this Axle (Lbs.)	Distance From Previous Axle (Ft.)	Distance From Previous Axle (In.)	
1	20	5	5	Edit Delete

[+ Add Axle and Weight Information](#)

- Click the **'+Add Axle and Weight Information'** button

Axle and Weight Information

Axle Weight on this Axle (Lbs.) Distance From Previous Axle (Ft.) Distance From Previous Axle (In.)

+ Add Axle and Weight Information

Click the **'+ Add Axle and Weight Information'** button

- Enter the **'Weight on this Axle'**
- Enter the **'Distance From Previous Axle'**
- Click the **'Add Axle and Weight Information'** button

* Indicates a required field

Add Axle and Weight Information ×

Axle

Weight on this Axle lbs.

Distance From Previous Axle

ft. in. *

Cancel Add Axle and Weight Information

Enter the **'Total Number of Axles'**

Enter the **'Distance From Previous Axle'**

Click the **'Add Axle and Weight Information'** button

Scroll down the page to the next section – ‘Route Information’

- Select Yes or No to **‘Is Route a Round Trip?’**
- Select Yes or No to **‘Is Route over 5 Miles?’**
- Enter **‘Entrance Route Information’**
- Enter **‘Exit Route Information’**
- Click the **‘Next Step’** button

Select Yes or No to ‘Is Route a Round Trip?’ and ‘Is Route over 5 Miles?’

*
Indicates
a
required
field

Route Information

Is Route a Round Trip? Yes No *

Is Route over 5 Miles? Yes No *

Entrance Route Information

Origin or Closest Intersection Upon Entering City Limits *

Enter Destination if in the City of Chicago

Entrance Route

Exit Route Information

Exit or Closest Intersection to Exit of City Limits

Exit Route

Enter ‘Entrance Route Information’

Enter ‘Exit Route Information’

Previous Step Next Step

Click ‘Next Step’ button

Legal Agreement

- Check the 'I accept' button
- Click the 'Submit' button

CDOT Truck Travel - Overweight or Oversized Vehicle
(Application Number - DOT1900799)

In order to finish your application, you must agree to the terms and conditions below.
**Required Information*

Legal Agreements

By accepting this agreement you are certifying that:

1. You have personally examined and are familiar with all the information submitted in response to the questions contained in this notice, and any attachments, and that you believe that all information submitted is true, correct, and complete; and
2. You understand and agree that clicking "I agree" will be deemed the equivalent of a signature in electronic form.

I Accept *

[Previous Step](#) [Submit](#)

Check the 'I accept' button

Click the 'Submit' button

|

Status page

- All previously entered information will be on this page
- Page will let user know what the status of the application is

CDOT Truck Travel - Overweight or Oversized Vehicle (Application Number - DOT1900799)



 Application Information:

- Your account or a Sub-Contractors account is currently on hold. Please contact CDOT for more information, contact details at bottom of this page.

Cancel Application

Summary

Type	CDOT Truck Travel
Status	Application Checks

